

No.F.1/4(3)/2023-PPD  
Government of India  
Ministry of Finance  
Department of Expenditure  
Procurement Policy Division  
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502, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
07.04.2025

**OFFICE MEMORANDUM**

**Subject: - Seeking feedback from Stakeholders on Draft Manual for Procurement of Works, 2<sup>nd</sup> Edition- reg.**

Manual for Procurement of Works was published in 2019 and was updated in 2022. To incorporate various new guidelines and to add more clarity, a second edition of the Works Manual, is now being developed.

2. Feedback is solicited from all stakeholders including Ministries/ Departments, attached/subordinate offices, CPSUs, Industry and individuals etc, for this revised Manual; only in the format (word file) placed at Annexure-I.

3. The feedback may be sent to undersigned, manish.bhatia@gov.in & girish.bhatnagar@gmail.com by 15.05.2025. The copy of this OM is also available on the website of Department of Expenditure.



(Anil Kumar)  
Deputy Secretary (Procurement Policy)  
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To,

1. All the Secretaries/Financial Advisers of Central Government Ministries/ Departments.

2. Shri P. Daniel, Secretary, Central Vigilance Commission, Satarkta Bhawan, GPO Complex, INA, New Delhi – 110023. Tel: 24651020, Email: secy.cvc@nic.in.

**Annexure-I**

**Draft Manual for Procurement of Works**

<b>Name of Organisation:</b>		<b>Ref No and Date:</b>	
<b>Name and Designation of contact person:</b>		<b>Phone/ Email clarifications:</b>	

Sr. No.	Chapter No. and Para No.	Existing Provision	Proposed Changes	Justification and reasons for suggested change