

**F. No. 48(06)/PF.II/2016
Government of India
Ministry of Finance
Department of Expenditure
Public Finance (Central-I) Division**

**North Block, New Delhi
Dated, the 26th of April, 2017**

OFFICE MEMORANDUM

Sub: Involvement of Chief Controller of Accounts/Controller of Accounts (CCA/CAs) in the Direct Benefit Transfer (DBT) Cell of Department and utilization of PFMS funds to meet technical resource requirements in Ministries

The DBT Mission, Cabinet Secretariat had issued an O.M. dated 31st March, 2016 regarding expanding the scope of Direct Benefit Transfer (DBT). Vide this OM, it was inter-alia stated that Ministries/Departments will constitute an internal DBT cell to take advantage of ICT technology and improve Government to People interface. This was reiterated in a letter issued by Secretary, Cabinet Secretariat, dated 12.5.16 to all the Secretaries. It was requested that each Ministry/Department will constitute an internal DBT cell for on-boarding of various DBT schemes, and these cells may be headed by a Joint Secretary level officer and may comprise of officials of programme division and IFD.

2. Separately, instructions have been issued to use Public Financial Management System (PFMS) for implementing Direct Benefit of Transfer (DBT) in respect of various programs/ schemes of Government. In this regard, the issue of augmenting capacities in internal DBT cells of Ministries/Departments has been examined by this office and it is felt that with the active involvement and assistance of Chief Controller of Accounts (CCAs) /Controller of Accounts (CAs) working in the departmentalised accounting setups, the DBT roll-out could be implemented at a fast pace and in a smooth manner.

3. It has accordingly been decided that DBT cells in Ministries/Departments may also include the CCAs/CAs working in the departmentalised accounting set up of the Ministry/Department. Necessary orders to this effect may be issued internally by the respective Ministries.

4. The DBT Mission has issued detailed guidelines to all Ministries/ Departments for onboarding DBT applicable schemes on DBT platform. Broadly, this requires creating a digitised beneficiary database; a scheme specific MIS (Management Information System); and integrating payments files with PFMS. In order to achieve these targets in a time bound manner, Ministries/Departments may consider augmenting their IT capacities through outsourced manpower, if required. This requirement may be internally assessed on the basis of available resources, and in association with NIC and MeitY, who are concurrently undertaking this exercise. Government has allocated funds for implementation of PFMS in line Ministries. If required, these funds may be used for augmenting the IT capacities in internal DBT Cells of various Ministries / Departments, in consultation with the respective CCAs/ CAs and PFMS.

5. All the departments (both Central and State) should initiate DBT transactions only with relevant scheme codes. Wherever new codes are required, the concerned department may approach DBT Mission for guidance on issuance of new scheme codes. All Ministries / Departments should ensure that the relevant scheme code is passed onto the PFMS and embedded in the payment file. PFMS may also ensure that the payment issued by all the departments contain the scheme code and that the generic code "CPSMS" be stopped forthwith for all payment files pertaining to DBT transactions.

6. This issues with the approval of the Finance Secretary.



26/04/2017

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All the Secretaries to the Government of India.

All the Financial Advisors of all Ministries / Departments.

Director General (UIDAI) / Director General (NIC) / Controller General of Accounts / Joint Secretary (DBT), Cabinet Secretariat / DS, PMO (Shri Brijesh Pandey) / CEO (NPCI).

The Website Manager, Ministry of Finance, North Block, New Delhi for uploading in the official website of Department of Expenditure.