

No.F.7(1)-E(Coord)/84  
Government of India  
Ministry of Finance  
( Department of Expenditure)

SECRET  
IMMEDIATE

New Delhi, the 3rd January, 1984.

OFFICE MEMORANDUM

Subject :- Economy in non-Plan expenditure of Government.

The undersigned is directed to refer to the various

- measures for economy in Central Government expenditure prescribed in this Ministry's communications cited in the margin and to
- i) OM.No.F.14(4)-E(Coord)/77 dt.27th May, 1977
  - ii) OM.No.F.7(29)-E(Coord)/79 dt. 6th July, 1979
  - iii) OM.No.F.7(18)-E(Coord)/79 dt. 7th Sept. 1979
  - iv) OM.No.F.7(17)-E(Coord)/79 dt. 1st Sept. 1979
  - v) OM.No.F.7(17)-E(Coord)/81 dt.12th June, 1981
  - vi) Finance Secretary's D.O.No.F.14(6)-E(Coord)/83 dt. 26th November, 1983.

say that Government have decided as follows:-

- (a) Except in the most exceptional circumstances, no new posts should be created for the next nine months i.e., upto 30th September, 1984.
- (b) All existing vacancies, i.e., non-operational posts, where recruitment action has not been taken, should not be filled up for the same period. However, Ministries etc, will have flexibility to readjust their existing staff in a manner as to avoid dislocation of work due to vacancies remaining unfilled.

2. The Ministry of Home Affairs etc. are requested to issue suitable instructions to all Departments, attached and subordinate offices under them, to ensure that these instructions are strictly observed. The Ministry of Home Affairs may also issue similar directions for observance of these instructions by Union Territory Administrations.

*S.C. Mahalik*  
( S.C. MAHALIK )

JOINT SECRETARY TO THE GOVERNMENT OF INDIA

To

Secretaries of all Ministries/Departments (by name)  
except Finance Secretary/Secretary(Expenditure).

Copy for information & necessary action to:

- 1. All Financial Advisers (By name).
- 2. B.P.E(Shri C. Venkataraman, Special Secretary & D.G.).
- 3. C & AG of India (Shri Gian Prakash). 9. Secretary General,
- 4. Secretary, President's Secretariat. Rajya Sabha.
- 5. Secretary, Vice-President's Secretariat.
- 6. Secretary, Election Commission. 10. Controller General of
- 7. Secretary, U.P.S.C. Accounts (Sh.K.Lalit).
- 8. Secretary, Lok Sabha. 11. Plan Finance Division
- (Sh. K.P.Geethakrishnan, JS)
- 12. Director, Staff Inspection Unit(Sh.R.N.Ghosh).

Copy for information

To: P.S. to Finance Secretary 2.P.S. to Secretary (Expenditure).