

MOST IMMEDIATE

**F. No.24(35)/PF-II/2012
Government of India
Ministry Of Finance
Department Of Expenditure
Public Finance (Central-I) Division

North Block, New Delhi
Dated, the 17th of November, 2017

OFFICE MEMORANDUM

Sub: Guidelines for seeking comments on Standing Finance Committee (SFC)/ Expenditure Finance Committee (EFC) / Public Investment Board (PIB)/ Delegated Investment Board (DIB) Memorandums - regarding

Reference is invited to Department of Expenditure's O.M. of even number dated 5th August, 2016 on appraisal and approval of public funded schemes and projects. It has been noticed that in many cases, the SFC meeting notices are being received from Ministries/ Departments seeking comments on Standing Finance Committee (SFC)/ Expenditure Finance Committee (EFC) / Public Investment Board (PIB)/ Delegated Investment Board (DIB) proposals in parallel, hardly offering 7 days for comments.

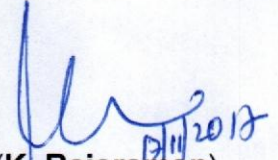
2 The following advisory is, therefore, issued for compliance, as any deviation from this procedure would vitiate the mandated procedure of *inter-ministerial consultation* required for appraisal and approval, (even in cases where a Ministry has been delegated powers for conducting EFC/PIB):

- I. Draft EFC/SFC/PIB/DIB note must be circulated to all Ministries / Departments with at least 10 days for formulating and sending comments, especially by DoE and NITI Aayog.
- II. Ministries/ Departments to *revise the EFC/SFC/PIB/DIB note* based on comments received, incorporating such additional details requested *along with replies of the administrative Ministry / Department to each comment* given by all Ministries, including DoE and NITI.
- III. Thereafter, final EFC/SFC/PIB/DIB note may be circulated to all concerned with intimation of date and time for the EFC/SFC/PIB/DIB meeting.
- IV. With regard to the scientific Ministries/ departments who have been delegated the power of appraisal by Cabinet, it is imperative that while fixing the meeting of EFC/SFC/PIB/DIB they must ensure that the inter-ministerial consultations

especially w.r.to DoE and NITI Aayog are incorporated in the final EFC/SFC/PIB/DIB memo and the final memo is circulated with date /time of EFC/SFC/PIB/DIB meeting giving sufficient time to the stakeholders to go through the final EFC/SFC memo. This is essential for the fruitful participation of DoE and NITI Aayog and other important stake holders in such meetings.

V. All the above procedure may be completed through the web based online monitoring system at <https://mofapp.nic.in/efc>.

3. This issues with the approval of Secretary (Expenditure).



(K. Rajaraman)

Joint Secretary (PFC-II)

All Secretaries to the Government of India
All Financial Advisers to the Ministries/Departments
Cabinet Secretariat
Prime Minister's Office
NITI Aayog
Railway Board
Internal Circulation