

Executive Record Sheet for Indian Cost Accounts Service Officers

I. Personal Information

1. Full Name : Anuj Kumar Gupta
2. Father's Name : Ramesh Chand Gupta
3. Date of Birth : 16-July-1979
4. Gender (Male/Female) : Male
5. Place of Domicile : Meerut (U.P.)
6. Languages
a) Mother Tongue : Hindi
b) Indian Languages Known : Hindi
c) Foreign Languages Known : English
7. Date of Joining ICoAS & Allotment Year : 07-Oct- 2021
2021

II. Educational Qualifications

S.No.	Degree/ Diploma	Institution/ University	Main Subject(s)	Year of Passing/ Division
1	Chartered Accountant	ICAI, New Delhi	Costing, Taxation, Financial and Management Accounting, Auditing	2003
2.	Company Secretary	ICSI, New Delhi	Corporate and allied Laws, Economics, Secretarial Practice	2000
3.	M. Com	CCS University, Meerut (UP)	Financial and Management Accounting	2001
4.	B. Com	CCS University, Meerut (UP)	Commerce and Accountancy	2000

III. Experience Details (After Joining the Indian Cost Accounts Service)

S.No.	Designation	Level/ Grade	Department/ Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
1	Assistant Director (Cost)	Level 10	Cost Audit Branch, Ministry of Corporate Affairs, Delhi	Cadre Post	Cost Audit Report Compliance	07.10.2021 to 10.01.2022
2	Assistant Director (Cost)	Level 10	CGST Audit Commissionerate, Meerut	Cadre Post	Desk Review of CGST Audit Files, Providing financial consultancy to CGST Audit Officers, Review of Draft Audit Reports	From 11.01.2022 till present

IV. Training Details (Domestic/Foreign)

S.No.	Year	Training Name	Institution	City/ Country	Domestic/ Foreign	Duration (In Weeks)
1	2022	Professional Training Course	AJNIFM, Faridabad	Faridabad, Haryana	Domestic	12 Weeks

V. Awards/Publications :

Signature with Date