

**Executive Record Sheet for Indian Cost Accounts Service Officers**

**I. Personal Information**

1. Name : Manmohan Sachdeva  
2. Father's Name : Late Shri Ram Nath Sachdev  
3. Date of Birth : 15.12.1965  
4. Gender (Male/Female) : Male  
5. Place of Domicile : New Delhi  
6. Language  
a) Mother Tongue : Hindi  
b) Indian Languages Known : Hindi, English and Punjabi  
c) Foreign Languages Known  
7. Date of Joining ICoAS & Allotment Year : 24.12.1996 (1996)

**II. Educational Qualifications**

S. No.	Degree/Diploma	Institution/University	Main Subjects(s)	Year of Passing/Division
1	B.Com	Delhi University	Commerce, Accounts	1986
2	ICWA Final	Institute of Cost & Works Accountants of India	Costing, Accounts, Commercial Law	1988

**III. Experience Details**

S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
1	Assistant Director	8000-275-13500	Cost Accounts Branch, Department of Expenditure	Cadre Post	Undergone probationer training at NIFM from Jan' 1997 to Nov' 1997.	24.12.1996 to 19.03.1998

  
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S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					Cost studies for determining fair prices and other matters relating to costing and pricing.	
2	Assistant Director	8000-275-13500	Security Printing Press, Department of Economic Affairs, Hyderabad	Cadre Post	Preparation of Proforma Accounts, IT related matters, administrative matters, etc.	31.03.1998 to 24.04.2002 (Availed joining leave from 20.03.1998 to 30.03.1998)
3	Assistant Director	8000-275-13500	Cost Accounts Branch, Department of Expenditure	Cadre Post	Studies for determining fair prices, studies on cost reduction, cost efficiency, and other matters relating to costing and pricing.	25.04.2002 to 30.11.2003
4	Deputy Director	10000-325-15200	Cost Accounts Branch, Department of Expenditure	Cadre Post		01.12.2003 to 30.6.2006
5	Deputy Director	10000-325-15200	Ministry of Commerce and Industry, Department of Commerce	Cadre Post	Costing officer for Anti-dumping measures, determination of duties, etc.	30.06.2006 to 25.05.2011
6	Joint Director	15600-39100 (G.P. 7600)	Plan Finance-I Division, Department of Expenditure	Ad-hoc deputation	Dealing with all major aspects of the State finances, including fixation of the borrowing limits upto which States could borrow in a financial year based on recommendations of the Finance Commission (FC), giving permission to borrow by the States under Article	25.05.2011 to 01.08.2014
7	Joint Director /Director	37400-67000 (G.P. 8700)	Plan Finance-I Division, Department of Expenditure	Cadre Post		01.08.2014 to 20.08.2017



S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					293 (3) of the Constitution, debt and liabilities management, release of grant-in-aid to the States as recommended by the FC and NITI Aayog, Preparation of brief on State Finances of the States, Handling correspondence/ references from PMO, State Chief Ministers and other VIPs, Members of Paliament regarding Centre-State financial matters including proposing draft replies (DO letters) from the level of Finance Minister and reply to Paliament Questions. Implementation of the Treasury Computerization Scheme under Mission Mode Projects for computerization of State Treasuries.	
8	Director (Budget)	Pay level 13 (till 31.03.2018) Pay level 14 (w.e.f 01.04.2018)	Budget Division, Department of Economic Affairs, Ministry of Finance	Deputation post (Central staffing)	Preparation and submission to Parliament of the Central Government Budget as well as the supplementary Demands for Grants. Dealing with the issues relating to Public Debt, market loans of the Central	21.08.2017 to 10.04.2018



S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					<p>Government, keeping a watch on the Ways and Means position of the Central Government, Non – tax revenues.</p> <p>Release of States share of Central Taxes, and duties to State Governments arising out of the recommendations of Finance Commission, Work relating to the Constitution of the Finance Commission and processing of their reports.</p>	
9	Director (Currency and Coinage)	Pay level 14	Currency and Coinage Division, Department of Economic Affairs, Ministry of Finance	Deputation post (Central staffing)	<p>Work relating to security features in currency notes and coins.</p> <p>Finalisation and review of indents for bank notes and coins.</p> <p>Security clearance of firms supplying material for bank notes and security products</p> <p>Work relating to amendment of FEMA Regulations.</p> <p>Administrative matters of SPMCIL.</p> <p>Vigilance matters of SPMCIL and Currency sector.</p> <p>Issuance of commemorative coins as per the Guidelines after due consultation with</p>	11.04.2018 to 25.05.2020



S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					PMO, Ministry of Culture (if sponsored by Ministry of Culture), Department of Legal Affairs and SPMCIL Examination of issues relating to virtual currencies, block chain technology, digital payments, data localization, etc. Court matters on Virtual Currencies and making coins friendly to visually impaired people. Replies to Parliament Questions, Extension for Fulfillment of Assurances and its Implementation	
10	Adviser (Cost)	Pay level 14	Tariff Commission, Department of Promotion for Industry and Internal Trade  Attached with Dept. of Pharmaceuticals vide DoP&T order dated 3 <sup>rd</sup> May 2021 to discharge Covid-19 related duties in addition to the present duties.	Cadre Post	Costing matters relating to various Studies referred to Tariff Commission by Government Depts./ Ministries as detailed below:  a. Financial and Cost analysis of manufacturing and service industries for recommendation of fair prices, tariff structures and subsidy/ concessions to various Government Ministries and Departments, in conformity	26.05.2020 to 01.02.2022


  
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S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					<p>with national and international conventions like FTA, GATT etc. keeping in view the national priorities and socio-economic objectives.</p> <p>b. To work out estimated fair price for a product or service taking into consideration actual operational and financial results and efficiency norms.</p> <p>c. To carry out studies to evaluate the Import Intensity of the country's exports, to promote the domestic manufacturer and reduce dependency on imports of raw material and finished goods.</p> <p>e. Analysis of cost and other financial parameters to study the competitiveness of domestic industry.</p> <p>f. To carry out studies on "Impact assessment/ Cost Benefit Analysis" in respect of different products of various sectors for which relief in the</p>	



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					<p>form indirect tax incentives has been provided by GOI to make them cost competitive thereby augmenting the level of production in India.</p> <p>g. To carry out the studies on "Inverted Duty Structure" (IDS) for different products identified by the Industry Associations/ DPIIT and referred to the Commission for assessment of IDS. The study involves trade data compilation and analysis, calculation of value addition and Effective rate of protection (ERP) of the domestic manufacturers.</p> <p><b><u>Attachment with Dept. of Pharmaceuticals</u></b></p> <p>Monitoring of availability and supply of Remdesivir, Amphotericin and Tocilizumab for treatment of Covid and Mucormycosis by coordinating with State/ UT Governments and drug manufacturing companies.</p>	



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S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
11	Adviser (Cost)	Pay Level-14	National Pharmaceutical Pricing Authority, Department of Pharmaceuticals	Cadre Post	<p><b>Pricing related matters:</b></p> <p>a) Analysis of market based data of Companies for ceiling price fixation of Scheduled formulations under Drugs (Price Control) Order, 2013 (DPCO, 2013).</p> <p>b) Retail price fixation of new drug formulation as per the relevant provisions of DPCO, 2013.</p> <p>c) Revision of ceiling prices of Scheduled formulations based on Wholesale Price Index (WPI).</p> <p>d) Convening Multi-Disciplinary Meetings under the provisions of DPCO, 2013, preparing Agenda for Authority meetings and advising the Authority, wherever required.</p> <p><b>Policy and other matters:</b></p> <p>a) Drug policy related various issues, such as revision/ amendment of DPCO 2013, analysis for trade margin rationalization for non-scheduled drugs, etc.,</p>	02.02.2022 to 31.05.2023



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S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					<p>d) Conducting and organising Stakeholders consultation as and when required</p> <p>e) Providing inputs for Parliament questions, Standing Committee, Performance Budgets, Annual reports etc.</p> <p><b>Monitoring Division (COVID Management):</b></p> <p>a) Coordination with manufacturers and States/UTs for equitable supply of COVID drugs as per Government of India allocation;</p> <p>c) Regular interaction with CDSCO and DoP to ensure optimum supply of drugs across the country.</p> <p>e) Any other task assigned by the COVID Drug Management Committee</p> <p><b>Monitoring &amp; Enforcement Division (Other routing activities):</b></p> <p>a) Where any shortage of any drug is reported, coordinating with manufacturers / industry</p>	

  
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S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					<p>associations for ensuring supply of drugs.</p> <p>b) Dealing with price violation cases under DPCO, 2013.</p> <p>d) Timely resolutions of all complaints/ references related to non-availability of medicines, refusal to sell, etc under DPCO, 2013, etc.</p> <p>e) Part of the editorial board for Bi-monthly E-newsletter of NPPA. E-newsletter is published to disseminate the work done by NPPA and about the government policies in the pharmaceutical sector.</p>	
12	Principal Adviser (Cost)	Pay Level -15	Department of Food and Public Distribution, M/o Consumer Affairs, Food and Public Distribution	Cadre Post	<p>a) To advise Financial Adviser on all matters relating to the subjects pertaining to Food Subsidy.</p> <p>b) To finalize the actual procurement incidentals of various commodities like Wheat, Rice &amp; Coarse-grains, after discussions with the concerned State Governments and FCI.</p> <p>c) Rendering professional advice in finalization of provisional cost sheets for</p>	01.06.2023 to till date



S. No.	Designation	Level/Grade	Department/Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
					<p>Wheat, CMR, Levy Rice and Coarse Grains.</p> <p>d) Settlement of final food subsidy claims of the States.</p> <p>f) Undertaking specific cost based studies like determination of storage charges for storing of food grains in Silo Bags, revision of procurement incidentals, etc.</p> <p>g) Renders professional advice on policy issues relating to various matters in DFPD like NFSA, DBT, procurement incidentals etc.</p> <p>h) Various committees are assisted by Principal Adviser (Cost) by providing valuable professional advice in their reports.</p> <p>i) Member of Re-constituted Price Stabilisation Fund Management Committee of Department of Consumer Affairs.</p>	



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**IV. Training Details (Domestic/Foreign)**

S. No.	Year	Training Name	Institution	City/Country	Domestic/Foreign	Duration (In Weeks)
1	1997	Probationer Training	National Institute of Financial Management, Faridabad	Haryana	Domestic	44 weeks
2	24.07.2006 to 04.08.2006	Joint India-IMF Training Programme- Financial Programing and Policies		Pune	Domestic	two weeks
3	17-21 Feb., 2014	Public Services Reform and e-Government	Duke Centre for International Development, Durham, USA	North Carolina, USA	Foreign	one week
4	15 - 19 August 2016	Post Graduate Executive Programme in Financial Markets 2015-16	National Institute of Financial Management, Faridabad	Singapore	Foreign	One week

**V. Awards/Publication Details**

; Awarded Certificate for Overall excellence probationer training at NIFM, Faridabad.

; An Article "Judicial Use of Medicines" written by me was published in Aushadi Sandesh of August 2022, a bi-monthly E-Newsletter publication of NPPA.

  
(Manmohan Sachdeva)

Principal Adviser (Cost)

Department of Food & Public Distribution

New Delhi

Dated 08.03.2024