

**Executive Record Sheet for Indian Cost Accounts Service Officers**

1. Name : Sumit Agrawal  
 2. Date of Birth : 12-Nov-1989  
 3. Sex (Male/Female) : Male  
 4. Place of Domicile : Jaipur, Rajasthan  
 5. Languages  
 a) Mother Tongue : Hindi  
 b) Indian Languages Known : Hindi  
 c) Foreign Languages Known : English  
 6. Date of Joining ICoAS & Allotment Year : 22<sup>nd</sup> June, 2017 & Allotment year - 2017  
 7. Category (SC/ST/OBC/UR) : UR  
 8. Email Address : agrawal.sumit@gov.in  
 9. Qualification Details

S.No.	Degree/ Diploma	Institution/ University	Main Subject(s)	Year of Passing/ Division
1.	Chartered Accountancy	Institute of Chartered Accountants of India	Financial Reporting, Auditing, Costing, Financial Management, Corporate Laws, Direct Taxation & Indirect Taxation, Information system audit and Control.	2011 / 1 <sup>st</sup>
2.	Company Secretary (Professional Programme)	Institute of Companies Secretaries of India	Company Secretarial Practice; Drafting, Appearances and Pleadings; Financial, Treasury and Forex management; Corporate Restructuring and Insolvency; Strategic Management, Alliances and International Trade, Advanced Tax Laws and practices, Due Diligence and Corporate Compliance Management; Corporate Governance & Business Ethics	2011 / 1 <sup>st</sup>
3.	Bachelor of Commerce	Commerce College, Jaipur	Accountancy, Business Administration, Economics	2009 / 1 <sup>st</sup>
4.	Diploma in Information system Audit	Institute of Chartered Accountants of India	Information system audit and control	2012 / 1 <sup>st</sup>

5	Post Graduate Diploma in Banking and finance	University of Rajasthan	Organization and Management of Financial Institution, Indian Banking Law and Practice, Indian Banking system, International Trade, Finance & Foreign Exchange, Financial Management, Elements of Economics & Structure of Indian Economy	2012 / 2 <sup>nd</sup>
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10. Experience Details (Only After Joining the Indian Cost Accounts Service) :

S.No.	Designation	Level/ Grade	Department/ Office	Cadre Post or Deputation Post (Central Staffing or others)	Major Experience	Period (From/To)
1.	Assistant Director	Junior Time Scale	Office of Chief Adviser Cost, Department of Expenditure, Ministry of Finance, Govt. of India.	Cadre Post	-	22-06-2011 to till date

11. Training Details (Domestic/Foreign) :

S.No.	Year	Training Name	Institution	City/ Country	Domestic/ Foreign	Duration (In Weeks)
1.	2017	Induction training	Institute of Secretarial Training and Management	New Delhi, India	Domestic	2 Weeks

12. Awards/Publication Details

: Secured 20<sup>th</sup> All India Rank in CA- Final Examination  
 : Secured 23<sup>rd</sup> All India Rank in CS- Final Examination  
 : Secured 16<sup>th</sup> All India Rank in CA-CPT Examination  
 : Author of 'Guide to Indirect Taxes' – for CA –Final Students

Signature