

**Executive Record Sheet for Indian Cost Accounts Service Officers**

1	Name	MITHLESH		
2	Date of Birth	12 <sup>th</sup> March, 1968		
3	Sex (Male/Female)	Female		
4	Place of Domicile	Delhi		
5	Languages			
	a) Mother Tongue	Hindi		
	b) Indian Languages Known			
	c) Foreign Languages Known	English		
6	Date of Joining ICoAS & Allotment Year	24 <sup>th</sup> September 1997 & 1997 Allotment Year		
7	Category (SC/ST/OBC/UR)	SC		
8	Email Address	mithilesh.68@nic.in		
9	Qualification Details			
	<b>Degree/Diploma</b>	<b>Institution/University</b>	<b>Main Subject(s)</b>	<b>Year of passing</b>
(i)	Chartered Accountancy	ICAI	Accountancy, Auditing, Finance, Income tax, etc	1996
(ii)	L.L.B.	Delhi University [Law College-II (ARSD College)]	Different Laws as per Curriculum	2001

10. Experience details (Only after Joining the Indian Cost Accounts Service)

S. No.	Designation	Level/Grade	Department/ Office	Cadre Post or Deputation Post (Central Staffing)	Major Experience	Period (From/To)
1	Assistant Director (Cost)	Gr. A/ Level-10	D/o IP&P, Tariff Commission	Cadre	Tariff Studies	24-09-1997 to 11-09-2003
2	Deputy Director (Cost)	Level-11	NPPA, D/o C&F (Now Department of Pharmaceuticals)	Cadre	Court Cases	12-09-2003 to 30-11-2006
3	Deputy Director (Cost)	Level-11	D/o Expenditure, Plan Finance-I Division	Cadre	Plan Finance matters of Special Category States (8NE+3 Northern Hilly States) & Non- Plan Matters of M/o Home Affairs e.g.	01-12-2006 to March 2010



					Modernisation of Police Force (MPF) Scheme, Security related Expenditure (SRE) Scheme, etc	
4	Deputy Director (Cost)	Level-11	DGS&D, D/o Commerce	Cadre	(i) Costing of various items, (ii) Finalisation of Technical Particulars (TP) from Finance Wing Side for majority of Rate Contracts (RCs), etc	March 2010 to 28-10-2014
5	Joint Director (Cost)/ Director (Cost)	Level-12 & 13	D/o Food & Public Distribution, M/o CA, F&PD	Cadre	(i) Administration of Sugar Development Fund (SDF) – Loaning to Sugar Mills under different components, (ii) Implementation of National Food Security Act (NFSA) 2013, (iii) Finalisation of Procurement incidentals (PIs) of Wheat, Rice & Course Grains, (iv) Additional charge of D/o Consumer Affairs for around 11 months- Costing of Pulses procured by D/o CA under PSF and other related matters.	29-10-2014 to 23-11-2020
6	Adviser (Cost)	Level-14	M/o Corporate Affairs	Cadre	Administration of "Maintenance of Cost Records &	24-11-2020 to 25-05-2023



					Audit thereof" of the Corporate Sector under Sec. 148 of the Companies Act 2013.	
7	Adviser (Cost)	Level-14	Directorate General of Audit, CBIC	Cadre	Study on risk of revenue leakage in Cement Sector"- Currently Study is in Finalisation Stage	25-05-2023 to Till Date.

11 Training Details (Domestic/Foreign)

S. No.	Year	Training name	Institution	City/Country	Domestic/ Foreign	Duration (In Weeks)
1	2016	Mid-Career Training	NIFM, Faridabad	Delhi NCR/ Canada (Toronto) & US (New York)	Domestic & Foreign	Domestic- One Week & Foreign- Two Weeks

12 Awards/Publication Details :

  
Signature 27/8/24