

No. 7(1)/E. Coord.I/2017  
Government of India  
Ministry of Finance  
Department of Expenditure  
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North Block, New Delhi - 110001  
Dated: 09<sup>th</sup> May, 2024

**OFFICE MEMORANDUM**

Sub.: Compendium of instructions for creation. Revival Continuation, Conversion, Transfer, Up-gradation, Down-gradation and Abolition of posts under Central Government.

In partial modification of Department of Expenditure's O.M. dated 05.01.2024 on the subject mentioned above, **para 9.4** may be read as under:

**"The procedure for temporary up-gradation of post(s) of SAG and above level [Pay Level 14 and above] shall be as per the First Schedule of Transaction of Business Rules, 1961 read with Rule 4(2)(c) of Transaction of Business Rules 1961."**



**(B.K. Manthan)**  
Director  
Tel.: 23094545

To

1. The all Secretaries of all Ministries/Departments of Government of India
2. The Financial Advisers of all Ministries/Departments of Government of India